
**Argyll and Bute Community Planning
Partnership**

**Mid Argyll, Kintyre and the Islands Area
Community Planning Group**

7 February 2018



Agenda Item

Appointment of Vice-Chair

Summary

The following report provides information relating to the appointment of a Vice-Chair for the MAKI Area Community Planning Group. It outlines the expected time commitment and also gives information on the role. The Area Community Planning Group is asked to consider making an appointment to the position of Vice-Chair.

1. Purpose

1.1 This report asks the Area Community Planning Group to consider the appointment of a Vice-Chair.

2. Recommendations

2.1 The Area Community Planning Group is asked to consider the appointment of a Vice-Chair.

3. Background

3.1 At the meeting of the MAKI ACPG held on 4th October 2017, members considered the appointment of a Chair and Vice-Chair for the Group. Andy Buntin was confirmed as Chair of the Group for a second two year term, but there failed to be agreement in terms of a Vice-Chair for the Group. It was agreed that the item be continued to the February 2018 meeting to give members the opportunity to think about possible nominations.

3.2 According to the Terms of Reference the Vice-Chair, if elected, would serve for a term of 2 years with an option to be re-elected at the end of this time. However, no one person can serve for more than 2 consecutive terms.

3.3 The current Chair, Andy Buntin, is now serving his second term as Chair and as such will be stepping down from this position in October 2019. To facilitate some

continuity for the Group it is suggested that it would be beneficial if the person nominated to take on the Vice-Chair position had aspirations or would be willing to take on the role with a view to eventually becoming Chair of the Group.

4. Detail

4.1 According to the Terms of Reference the Vice-Chair, if elected, would serve for a term of 2 years with an option to be re-elected at the end of this time. However, no one person can serve for more than 2 consecutive terms.

4.2 The current Chair, Andy Buntin, is now serving his second term as Chair and as such will be stepping down from this position in October 2019. To facilitate some continuity for the Group it is suggested that it would be beneficial if the person nominated to take on the Vice-Chair position had aspirations or would be willing to take on the role with a view to eventually becoming Chair of the Group.

4.3 In order to be considered as a candidate for the position of Vice-Chair the person must be a member of the MAKI ACPG.

4.4 Some further information on the commitment required:-

- Attend meetings of the MAKI ACPG and deputise for the Chair in his absence
- Deputise for the Chair at meetings of the Community Planning Partnership Management Committee or the Full Partnership
- Time commitment of at least 4 CPG meetings per year in February, May, August and November and 4 pre-agenda meetings per year in January, April, July and October
- To participate in any Short-Term Working Groups as required
- To engage with officers of the Council in terms of setting the Agenda for the CPG in consultation with the Chair

5. Conclusions

5.1 The CPG is asked to consider the appointment of a Vice-Chair.

6. SOA Outcomes

6.1 This report does not link to any specific Outcome as it relates to the administrative arrangements.

Name of Lead Officer

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